

Stronger Communities

Committee Meeting of Witney Town Council



Monday, 21st September, 2026 at 6.00 pm

To members of the Stronger Communities Committee - T Ashby, G Meadows, A Bailey, D Enright, A Mubin, S Simpson, J Doughty and R Smith (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance. Priority will be given to those who have registered to speak on an item on the agenda.

Commitment to Civility and Respect

This meeting will be conducted in accordance with Witney Town Council's commitment to the Civility and Respect Pledge. Councillors, officers and members of the public are expected to treat one another with courtesy, dignity, and respect, ensuring that debate remains professional, objective and focused on the business being discussed. Personal criticism, intimidation, or behaviour that could undermine the wellbeing of those present is inconsistent with the standards expected of the Council.

Recording of Meetings

In accordance with the Openness of Local Government Bodies Regulations 2014, public meetings may be filmed, audio-recorded, or photographed. Anyone intending to record the proceedings is asked, as a courtesy, to inform the Committee Clerk before the meeting begins.

This meeting will be broadcast live via Microsoft Teams and recorded; by attending or participating, you consent to the recording and public sharing of audio and video, which may be made available for later viewing. For details on how personal data is handled, please see the Privacy Notice

To view the meeting please follow this link [Stronger Communities Committee Meeting](#)

Agenda

1. Apologies for absence

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior to the meeting**, stating the reason for absence.

Standing Order 8(e)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any items under consideration at this meeting in accordance with the Town Council's Code of Conduct.

3. **Minutes** (Pages 4 - 10)

- a) To receive and consider the minutes of the Stronger Communities Committee held on 15 June 2026.
- b) Matters arising from the minutes not covered elsewhere on the agenda. (Questions on the progress of any item).

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 25. Matters raised shall relate to the following items on the agenda.

5. **Finance Report** (Pages 11 - 16)

To receive and consider the report of the R.F.O concerning the financial position of items under the remit of this Committee.

Communications

6. **Communications Report** (Pages 17 - 51)

The Committee received and considered the report of the Communications & Community Engagement Officer (C&CEO).

a) **Press Coverage** (Pages 52 - 55)

To receive details of Press coverage prepared by the Administrative Assistant – Communities & Engagement.

Community Engagement

7. **Community Engagement Report** (Pages 56 - 73)

To receive and consider the report of the Communications & Community Engagement Officer.

a) **Witney Forum Minutes** (Pages 74 - 76)

To receive the minutes of the meeting of the Witney Forum held on 30 June 2026.

As the document contains a significant amount of personal information, named individuals, and content not directly relevant to the Committee's decision-making, public access to the document has been restricted to protect privacy and comply with data protection obligations.

8. **Witney: Past, Present & Future Notes** (Pages 77 - 82)

To receive the notes of the Working Party meetings held 26 May and 17 July 2026.

9. **Youth Council** (Pages 83 - 91)

To receive and consider the report of the Administrative Assistant – Communities & Engagement and to note the minutes of the meeting held on 3 September 2026.

10. **Youth Services Update** (Pages 92 - 102)

To receive and consider the report of the Deputy Town Clerk.

11. **In Bloom**

To receive and consider the report of the Communications & Community Engagement Officer (to follow).

12. **WODC Consultation - Proposed Controls relating to Dog Fouling**

To receive verbal update from the Committee Clerk on the WODC PSPO Dog Fouling Consultation.

Events

13. **Community & Civic Events** (Pages 103 - 117)

To receive and consider the report of the Venue & Events Officer.

Street Furniture & Infrastructure

14. **Winter Preparations** (Pages 118 - 121)

To receive and consider the report of the Committee Clerk.

15. **Burford Road - Replacement Bus Shelter Request** (Page 122)

To consider the request for replacement bus shelter at Burford Road.

16. **New Public Bins Policy & Requests** (Pages 123 - 125)

To review and formalise a policy for Litter and Dog Waste Bin requests. The attached policy being agreed in 2022 and reviewed in 2023 and to consider current requests for bins not on Town Council land.

17. **Witney Town Centre Wayfinding** (Pages 126 - 129)

To receive correspondence from WODC regarding the wayfinding project.



Town Clerk